



**READING PARKING AUTHORITY**  
**RPA-101 Course**  
**Application Form**

The course RPA-101 is aimed at providing the citizens and those who work in the City of Reading an overview of the Reading Parking Authority and the Codified Ordinances as they relate to parking in the City of Reading. Those who attend all the classes will have a better understanding of the operation of the RPA and a better understanding of the daily tasks the RPA employees encounter. Attendees will also gain knowledge relative to the parking laws as it relates to safety. Those who wish to partake in the parallel parking instruction will also gain the opportunity to improve upon their parallel parking experience.

The RPA-101 Course is a three-week program that meets one morning each week (Saturday) and consists of classroom and hands-on instruction.

Topics covered during the course will include but not be limited to:

- Parking Enforcement
- Parking Ordinances
- Appeal Process
- Payment Plan
- Parking Rates
- MobilNow App
- Residential Permit Process
- Paying tickets
- Street Sweeping
- Future Plans

The RPA-101 Course is open to all individuals who live or work in the City of Reading. Due to the popularity and limited space for this class, we ask that participants attend all three classes and apply today. Certificates of completion will not be awarded to those who miss a class.

Should you have any questions, please contact us by phone at 610.655.8925 or by e-mail at [thomasmacdougal@readingparking.com](mailto:thomasmacdougal@readingparking.com).



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**Application Form**

**After completing and signing the application, please**

**Mail the form to:**

Reading Parking Authority  
Attn: Thomas J. MacDougal IV  
Executive Director  
613 Franklin Street  
Reading, PA 19602

**Or e-mail the form to:**

[thomasmacdougal@readingparking.com](mailto:thomasmacdougal@readingparking.com)



The Reading Parking Authority is committed to nondiscrimination on the basis of disability. Reasonable accommodations will be provided upon request. For information, call Reading Parking Authority at 610.655.6166.



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**LEGAL NAME (LAST/FIRST/MIDDLE):** \_\_\_\_\_

**PREFERRED NAME ON CLASS DOCUMENTS:** \_\_\_\_\_

**STREET ADDRESS:** \_\_\_\_\_

**CITY, STATE, AND ZIP CODE:** \_\_\_\_\_

**PHONE #:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**DATE OF BIRTH (mm/dd/yyyy):** \_\_\_\_\_ **GENDER:**  male  female

**DRIVERS LICENSE #:** \_\_\_\_\_ **STATE** \_\_\_\_\_

**I**  live  work in the City of Reading, PA

**JOB TITLE:** \_\_\_\_\_

**EMPLOYER:** \_\_\_\_\_

**CITY AND STATE:** \_\_\_\_\_

**How did you hear about the program?**

**What do you anticipate to learn by participating in this course?**

Date: \_\_\_\_\_

**Applicant's Signature**

(If emailing application, please type your name in the space above. Your typed name will be considered your signature on this application.)