

**Reading Parking Authority
Board Meeting
March 28, 2018**

Meeting called to order approx. 5:45 p.m. in the Penn Room, Reading City Hall, 815 Washington Street Reading, PA.

Present: Bill Murray; Larry Miller; Linda Burns-Glover; Misael Marmolejos; Tom MacDougal, Executive Director; Mahlon J Boyer, Solicitor; Sabrina Flickinger, Board Secretary.

Pledge of Allegiance to the Flag.

Moment of Silence.

Executive session was held prior to meeting.

Public Comment – None.

Minutes from Board meeting held January 31, 2018 are approved.

Board Reorganization

Per Bylaws, there are 6 positions to be filled on the Board.

5 were filled as follows:

Bill Murray nominates Linda Burns-Glover for Chairperson. Larry Miller seconds the nomination. Vote was unanimous.

Bill Murray nominates Larry Miller for Vice Chairperson. Misael Marmolejos seconds the nomination. Vote was unanimous.

Bill Murray nominates Zimri Rivera for Treasurer. Larry Miller seconds the nomination. Vote was unanimous.

Bill Murray nominates Misael Marmolejos for Assistant Treasurer. Larry Miller seconds the nomination. Vote was unanimous.

Larry Miller nominates Sabrina Flickinger (as a non-voting member) for Secretary. Bill Murray seconds the nomination. Vote was unanimous.

Board also voted unanimously for Mahlon Boyer of Bingham Hess as General Solicitor and John Stott as Labor Solicitor

Accounts payable are approved and signed.

Executive session held to discuss personnel issue. Upon close of executive session, regular Board Meeting recommenced.

Larry Miller motion to approve Executive Director Employment Agreement. Misael Marmolejos seconded the motion. Employment Agreement approved.

Executive Director Report

1. Presentation by Jason Zimmerman from Omega systems on new computer and software system chosen to be installed in the next few weeks. Packet was distributed and includes the following highlights:
 - a. System includes Microsoft Excel and Microsoft Office at no extra cost
 - b. Company is located locally in West Lawn in a Private Data Center
 - c. Real time monitoring of garages and kiosks for less downtime
 - d. 24-hour Monitoring of security, connections and biometrics
 - e. Smart support
 - i. Security Patches sent on Wednesdays
 - ii. Antivirus protection
 - iii. Auditing
 - iv. Unlimited 24/7 remote support
 - f. Fixed cost for 36 months with \$2000 set up fee waived by 48-month contract
 - g. Cost is \$2000 per month VS \$2040 being paid now for outdated system
 - h. Storage has been sized out for life of the contract
 - i. Will work with existing software systems
 - j. Does not require a lot of training. Easy to use. Needs additional log in
 - k. Disaster recovery
 - i. Work can continue if power is lost
 - ii. Ability to work from home or remote locations
 - l. Open invitation to tour data center
2. Presentation by Gregory Pacitti of CSI overviewing AutoVu and License Plate Recognition for Parking Enforcement. Packet was distributed and includes the following highlights:
 - a. Cameras are mounted on both sides of patrol vehicles to alert for license plates with outstanding offenses
 - b. Program includes city zones to identify violations within that zone.
 - c. Virtual "chalking" includes GPS date, time stamp, area, photo of valve stem
 - d. Infrared detection for night time and dark areas
 - e. Audible and color alerts provided to limit driver distractions
 - f. Ability to partner with local PD to identify felons and stolen vehicles
 - g. Kelly Ryan, Omega and CSI systems all work together
 - h. Accuracy tested to 200MPH
 - i. Garage camera and gateless systems also can be used
 - j. Demo vehicle can be scheduled for Demo in real time
3. Kelly Ryan
 - a. Addendum to contract for collection of delinquent tickets
 - i. Old contract was 40% new contract is 30%
 - ii. With installation of new systems, it may be possible to pay tickets at kiosks
 - b. Bill Murray motion to approve Addendum, Larry Miller seconds. Board approved unanimously.

Board Member Reports

Misael - Nothing to Report

Larry - Nothing to Report

Linda - Nothing to Report

Zimri - Not present

Bill - In regards to the problems with the gates at the Doubletree Hotel garage, according to the minutes from January 28, 2015 meeting of the Reading Parking Authority, Executive Director Patrick Mulligan was working with Mr. Albert Boscov and Mr. Craig Poole to purchase the software and gates for this garage. Minutes from February 25, 2015 meeting, E.D. Mulligan reported the software was purchased by Craig Poole.

Mr. Murray called the media attacks against the Parking Authority “unwarranted” and urges that facts be used more clearly. Also urges board members to use “no comment” when approached by media personnel. Encourages continuous work with Doubletree hotel and other local businesses to continue to attract patrons to Reading.

No new business.

No old business.

Next Board Meeting- Wednesday April 25, 2018 at 5:30pm at City Hall, Penn Room 815 Washington Street, Reading, PA 19601 with Executive Session starting at 5p.m.

Meeting adjourned at 7:40 p.m.