



April Board of Directors Meeting Open to Public via Conference Call

Due to the COVID-19 pandemic, community members who would like to participate in the April board meeting are asked to join via conference call rather than in person.

Tuesday, April 21, 2020

5:30 PM

Call-in number: 610-685-0721

Access code: 0169803

To join the meeting, please dial the number above then enter the access code when prompted.

Board Meeting Agenda*
April 21, 2020
Reading Parking Authority



- 1) Meeting Called to Order
- 2) Pledge of Allegiance
- 3) Moment of Silence
- 4) Public Comment
- 5) Approval of the Minutes from March 24, 2020
- 6) Approval of Accounts Payable Invoices via General Fund for April
 - a) **(Final dollar amount calculated Monday prior to meeting)**
- 7) General Solicitor
 - a) HB 1203 update
 - b) **Records retention policy resolution**
- 8) Labor Solicitor John Stott Report
- 9) Executive Director Report
 - a) COVID-19 update
 - b) **Construction bids**
 - c) Update on restart of meetings with RPA and the City
 - d) Update on proposed beautification of surface lots (start date and projects)
- 10) Finance Manager Report
 - a) March financial statements
 - b) Cash flow analysis through April 20
 - c) **Fulton loan update**
- 11) HR Report
 - a) Diversity, Equity, and Inclusion Committee; Handbook Committee; summer intern
 - b) **Employment background policy resolution**
 - c) **MoU with Union due to furlough**
- 12) Maintenance Supervisor Report
- 13) Board Member Report
- 14) Old Business
- 15) New Business
- 16) Next Board Meeting – Third Tuesday of the month, **May 19**, at 5:30 PM at City Hall; 3rd floor conference Room; 815 Washington Street, Reading, PA 19601. Executive Session to start immediately after conclusion of public meeting
- 17) Adjourn

Items in bold print are potential board action items.

**Agenda is current as of posting. It may be revised prior to the actual meeting day & time.*