

Board Meeting Agenda September 15, 2020 Reading Parking Authority



- 1) Meeting Called to Order
- 2) Pledge of Allegiance
- 3) Moment of Silence
- 4) Roll Call
- 5) Public Comment
- 6) Approval of the Minutes from August 2020
- 7) Approval of Accounts Payable Invoices via General Fund for September
 - a) **\$104,780.09.**
- 8) General Solicitor Mahlon Boyer Report
 - a) RFP for towing contractor
 - b) John Gooch contract**
 - c) Board Meeting start time
 - d) Redevelopment Authority – Agreement of Sale**
- 9) Labor Solicitor John Stott Report
- 10) Executive Director Report
 - a) Construction update
 - b) Street parking pilot program / UCS collaboration**
 - c) Parking workshop Oct 2
 - d) Art installation proposal**
- 11) Finance Manager Report
- 12) HR Report
 - a) Diversity/Inclusion Committee
 - i) Meeting date
 - ii) Creating an inclusive statement for the board
 - iii) Review of past federal diversity consent degree
 - b) Update on employee handbook revisions
- 13) Maintenance Supervisor Report
- 14) PEO Supervisor Report
- 15) Office Administration Report
- 16) Board Member Report
- 17) Old Business
- 18) New Business
- 19) Roll Call
- 20) Public Comment
- 21) Next Board Meeting – Third Tuesday of the month, **October 20, 2020** at 5:30 PM via Zoom.
Executive Session to start immediately after conclusion of public meeting
- 22) Adjourn

Items in bold print are potential board action items.

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The Reading Parking Authority ("Authority") recognizes the importance of public participation at its Board Meetings. All regular and special Authority Board Meetings shall be open to the public. Time for public comment will be provided at all of the Authority's Board Meetings.

This Public Participation Policy sets forth rules for public participation at Authority Board Meetings to ensure order and to provide a reasonable opportunity to members of the public to comment on matters of concern, official action or deliberation which are or may be before the Authority's Board of Directors ("Board") prior to taking official action. The following rules shall apply to public participation at Authority Board Meetings:

1. Members of the public in attendance at a Board Meeting shall conduct themselves in a responsible, courteous and respectful manner.
2. Public comment will only occur during designated Public Comment periods listed in the Authority's meeting agenda. Comments shall be related to specific Authority business. No foul language, threatening tones or other disruptive behavior shall be permitted.
3. An individual that makes threats of any type, offensive or impertinent remarks or becomes unruly shall be called to order by the presiding Board officer and may be ordered to immediately cease all further comments and/or shall be ordered to leave the Board Meeting.
4. Members of the public may not use placards, banners or other signs in the meeting room and shall not be permitted to distribute flyers, pamphlets or other written materials.
5. Each individual wishing to address the Board shall be given 3 minutes to speak. When his or her time has ended, the speaker shall cease further comments but may ask for an extension of time that the Board may grant in its sole discretion.
6. If the Board determines there is not enough time for public comments, the comment period may be deferred to the Authority's next regular Board Meeting or at a special meeting occurring in advance of the next regular Board Meeting.
7. The failure of any person to adhere to these rules may result in his or her removal from the Board Meeting.

THESE RULES ARE MEANT TO PROVIDE A BOARD MEETING THAT IS CONDUCTED WITH RESPECT AND GOOD ORDER. THEY ARE NOT IN ANY WAY MEANT TO INTERFERE WITH PUBLIC PARTICIPATION, WHICH THE BOARD WELCOMES AND ENCOURAGES TO THE BENEFIT OF THE AUTHORITY AND TO THE PUBLIC