READING PARKING AUTHORITY

Minutes of Reading Parking Authority
Board Meeting – July 15, 2026

1) Meeting Called to Order

The Reading Parking Authority's regular board meeting was called to order on July 15, 2026 at 5:18 p.m. by Patricia Vasquez, Vice-Chairman. It was held at the Reading Parking Authority, 430 S. 4th Street, Reading, PA 19602, pursuant to notice published and posted according to law.

The following Board Members were present:

Patricia Vasquez, Vice-Chairman
Dr. Rodney S. Ridley, Sr.
Cheryl Aston

The following members of the Authority were present:

Rafael Batista, Executive Director
Josue Vega, Finance Director
Nellie Martir, Operations Manager
John Brown, Director of Human Resources
Jesse Metheny, Finance Operations Manager
Miguel Vargas, Hearing Officer
Mahlon J. Boyer, Esquire, General Solicitor

2) Public Comment

Lisberry Almanzar addressed the Board. She said that she received a parking ticket. She has noticed changes to the Authority's website. She said that $32,000,000 is still in collections and she asked who the Authority's collection agency is. She noted that one of the board members also works for the City and she asked if that should be reviewed by the Ethics Board. She said that she is disabled along with 15% of all residents in the City. The City has a population of 95,000 and the City is preying upon them.

3) Approval of Board Meeting Minutes

Dr. Ridley made a motion to approve the regular board meeting minutes from June 10, 2026. Second by Ms. Aston. The motion was unanimously approved.

4) General Solicitor

a) Resolution 2026-2

Mr. Boyer presented Resolution 2026-2 to approve the Authority's sale of 420-438 Spring Garden Street and 818 Culvert Street. Dr. Ridley made a motion to approve the resolution. Second by Ms. Vasquez. The motion passed unanimously.

b) Resolution 2026-3

Mr. Boyer presented Resolution 2026-3 to approve the Authority's sale of 442 Rosenthal Street. Dr. Ridley made a motion to approve the resolution. Second by Ms. Vasquez. The motion passed unanimously.

5) Executive Director Report

Mr. Batista noted the following to the Board:

- He welcomed Mr. Vargas to the meeting and thanked him for doing a great job as hearing officer for the Authority.

- 625 people took part in the Amnesty Program, which ended on June 30, 2026. The Authority collected $159,699.98 through the Program. The Authority forgave roughly $400,000 - $500,000 in fees.

- The Authority began updating its system to Park Loyalty. It should be in place by the end of the week. The Authority is trying to prioritize customer service.

- A FIFA World Cup event is planned at the Santander Arena this weekend. There will be 3 parking garages open to the public free of charge. The Authority worked with the Mayor on a prior FIFA event and also provided free parking at that time.

- The Authority's new security company, Omega, recently prevented a suicide at one of the Authority's parking facilities. Hiring Omega has been a good investment for the Authority.

- The Authority is developing a comprehensive garage maintenance program. There have been preliminary discussions with Bogia Engineering and Walker Consultants in regard to this. The program objectives include the extension of the useful life of the parking structures, prioritization of preventative maintenance and the identification of long-term capital improvement needs.

- The Authority is continuing work on some of the parking garage elevators. The Authority's staff is working with Reading Elevator to finalize pricing and to establish a project schedule. The project length is estimated to be 14 months. The Authority is waiting for an updated quote that has to be approved. Final work on the third elevator at the DoubleTree garage will be complete by the end of July. Full elevator service will then be restored to the garage.

- Penn Credit has been hired as a new collection agency for the Authority. It will begin to receive updated citation and customer account data during the week of July 20.

6) Director of Finance Report

a) Financial Statements – June 2026

Mr. Vega said that the Authority's gross revenue in June was $1,176,544.00. Its total operating expenses were $962,034.00. Its operating income was $214,510.00. The Authority had a total net income in June of $166,551.00 after accounting for interest and other expenses. Year-to-date, the Authority's net income is $1,296,737.00. The Authority continues to apply additional payments to its bonds. One bond has been fully paid. Additional payments are currently being made on Bond B. The Authority anticipates saving roughly 5 years of interest payments.

b) Approval of Accounts Payable

The Authority's accounts payable for the time period of June 4, 2026 to July 1, 2026, in the total amount of $365,557.82, was presented to the Board. Dr. Ridley made a motion to approve payment of the accounts payable. Second by Ms. Aston. The motion passed unanimously.

7) Operations and Departmental Reports

Ms. Martir said that the Authority is continuing forward with line striping in the City and security camera installations in the parking facilities. The Authority's maintenance department is working at the parking garages to ensure compliance with City Code.

Mr. Brown said that he is working to fill open positions. The Authority is trying to staff second shift with PEO's. Second shift is 3:30 pm to 12:00 am. The Authority has hired 3 new event staff members this week.

8) Board Member Reports

None.

9) Next Board Meeting

The Authority's next regular board meeting will be held on August 19, 2026, at 5:00 p.m. at the Reading Parking Authority, 430 S. 4th Street, Reading, PA 19602.

10) Adjourn

There being no further business of the Board, the meeting was adjourned at 5:57 p.m.

11) Executive Session

An executive session to discuss litigation was announced with no return to regular session.